

OPTIONAL FORM NO. 10

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CONFIDENTIAL

UNITED STATES GOVERNMENT

Memorandum

TO : Chief, Administrative Staff, OL

DATE: 3 January 1963

FROM : Chief, Security Staff, OL

SUBJECT: Report of Objectives and Accomplishments

1. With reference to your memorandum of 21 December 1962, Subject as above, please be advised that the following has been accomplished on the five (5) objectives numbered as below in your memorandum:

- CB* a. The security survey of [] has been indefinitely postponed due to lack of manpower and urgent current requirements.
- fb* b. The new "Security Requirements for Contractors" have been prepared, are now being coordinated with interested components, and should be published about 1 March 1963.
- c. The new "Contractor's Secrecy and Security Agreement" have been approved and printed and are now in the process of being distributed by the Procurement Division.
- (d)* d. Completed and now in active use.

2. The following new objectives have been added:

a. Revise our industrial security clearance records so that they will be available by company name as well as by name of the individuals, thus shortening the time required for technical personnel in preparing for inspection trips. This objective cannot be realized until the Summer of 1963 when temporary employees are available.

31 AUG 63

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